

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

**MULTI-YEAR FUND OVERVIEW - DATA CENTER INTERNAL SERVICE FUND**

**FUND NO.: 600**

|   | 1988<br>ACTUAL     | 1989<br>ADOPTED    | 1989<br>REVISED    | 1990<br>ADOPTED    | 1990<br>REVISED   |
|---|--------------------|--------------------|--------------------|--------------------|-------------------|
| <b>Operating revenues:</b>                    |                    |                    |                    |                    |                   |
| Sales and service                             | \$1,747,740        | \$1,793,134        | \$1,974,740        | \$1,975,377        | \$1,955,56        |
| <b>Total operating revenues</b>               | <b>\$1,747,740</b> | <b>\$1,793,134</b> | <b>\$1,974,740</b> | <b>\$1,975,377</b> | <b>\$1,955,56</b> |
| <b>Operating expenses:</b>                    |                    |                    |                    |                    |                   |
| Data Center - Personal services               | \$203,854          | \$218,540          | \$250,080          | \$219,110          | \$355,74          |
| Data center - other expenses                  | 16,415             | 62,160             | 136,970            | 66,980             | 143,58            |
| Maintenance contracts - City operations       | 61,617             | 166,980            | 235,780            | 151,980            | 280,04            |
| SCDP charges - County services                | 1,447,200          | 734,210            | 655,060            | 915,960            | 84,40             |
| Depreciation and amortization                 | 50,624             | 422,550            | 422,550            | 422,550            | 694,00            |
| Contingent expenses                           | 0                  | 25,830             | 90,000             | 14,540             | 90,00             |
| <b>Total operating expenses</b>               | <b>\$1,779,710</b> | <b>\$1,630,270</b> | <b>\$1,790,440</b> | <b>\$1,791,120</b> | <b>\$1,647,76</b> |
| <b>Operating Earnings(Loss)</b>               | <b>(\$31,970)</b>  | <b>\$162,864</b>   | <b>\$184,300</b>   | <b>\$184,257</b>   | <b>\$307,80</b>   |
| <b>Non-operating Revenues(Expenses):</b>      |                    |                    |                    |                    |                   |
| Interest expense                              | \$0                | (\$154,370)        | (\$165,360)        | (\$126,990)        | (\$219,63         |
| Transfers to other funds - General Fund       | 0                  | 0                  | 0                  | 0                  |                   |
| <b>Total Non-operating Revenues(Expenses)</b> | <b>\$0</b>         | <b>(\$154,370)</b> | <b>(\$165,360)</b> | <b>(\$126,990)</b> | <b>(\$219,63</b>  |
| <b>Net Earnings(Loss)</b>                     | <b>(\$31,970)</b>  | <b>\$8,494</b>     | <b>\$18,940</b>    | <b>\$57,267</b>    | <b>\$88,17</b>    |
| <b>Sources of Working Capital:</b>            |                    |                    |                    |                    |                   |
| Net earnings(loss)                            | (\$31,970)         | \$8,494            | \$18,940           | \$57,267           | \$88,17           |
| Depreciation and amortization                 | 50,624             | 422,550            | 422,550            | 422,550            | 694,00            |
| Increase(decrease) in accrued vacation        | 0                  | 1,200              | 0                  | 1,200              |                   |
| Sale of plant and equipment                   | 0                  | 0                  | 0                  | 0                  |                   |
| Loss on sale of assets                        | 0                  | 0                  | 0                  | 0                  |                   |
| <b>Total Sources of Working Capital</b>       | <b>\$18,654</b>    | <b>\$432,244</b>   | <b>\$441,490</b>   | <b>\$481,017</b>   | <b>\$782,17</b>   |
| <b>Uses of Working Capital:</b>               |                    |                    |                    |                    |                   |
| Additions to plant and equipment, net         | \$19,288           | \$0                | \$38,500           | \$0                | \$50              |
| Payment of principal - long-term debt         | 0                  | 456,420            | 459,640            | 483,800            | 877,16            |
| Working Capital Reserve                       | 0                  | 0                  | 0                  | 0                  | 268,25            |
| <b>Total Uses of Working Capital</b>          | <b>\$19,288</b>    | <b>\$456,420</b>   | <b>\$498,140</b>   | <b>\$483,800</b>   | <b>\$1,145,91</b> |
| <b>Increase(Decrease) in Working Capital</b>  | <b>(\$634)</b>     | <b>(\$24,176)</b>  | <b>(\$56,650)</b>  | <b>(\$2,783)</b>   | <b>(\$363,74)</b> |
| <b>Beginning Working Capital</b>              | <b>506,320</b>     | <b>418,730</b>     | <b>505,686</b>     | <b>394,554</b>     | <b>449,03</b>     |
| <b>Ending Working Capital</b>                 | <b>\$505,686</b>   | <b>\$394,554</b>   | <b>\$449,036</b>   | <b>\$391,771</b>   | <b>\$85,28</b>    |

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

FUND: 600 - DATA PROCESSING CENTER  
DEPARTMENT: 02 - CITY MANAGER

**COMBINED DETAIL SUMMARY**

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED  |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 110 Regular Salaries                  | 138,918          | 182,220          | 196,300          | 182,220          | 275,150          |
| 120 Special Salaries                  | 0                | 0                | 0                | 0                | 0                |
| 130 Overtime                          | 0                | 0                | 0                | 0                | 0                |
| 140 Employee Benefits                 | 64,936           | 49,330           | 53,780           | 49,900           | 80,590           |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>203,854</b>   | <b>231,550</b>   | <b>250,080</b>   | <b>232,120</b>   | <b>355,740</b>   |
| 210 Utilities                         | 0                | 0                | 25,830           | 0                | 27,600           |
| 220 Communications                    | 5,639            | 4,470            | 13,820           | 4,470            | 13,400           |
| 230 Transportation and Training       | 6,774            | 5,000            | 10,300           | 2,600            | 10,300           |
| 240 Insurance                         | 0                | 0                | 0                | 0                | 0                |
| 250 Professional Fees                 | 13,317           | 2,500            | 13,500           | 2,500            | 2,500            |
| 260 Data Processing                   | 9,898            | 0                | 0                | 0                | 0                |
| 270 Equipment Contractuals            | 6                | 80               | 80               | 80               | 80               |
| 280 Building and Grounds Contractuals | 0                | 0                | 0                | 0                | 0                |
| 290 Other Contractuals                | 1,473,181        | 896,960          | 877,830          | 1,069,970        | 364,440          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>1,508,815</b> | <b>909,010</b>   | <b>941,360</b>   | <b>1,079,620</b> | <b>418,320</b>   |
| 310 Office Supplies                   | 13,001           | 35,000           | 76,100           | 35,000           | 76,100           |
| 320 Clothing and Towels               | 0                | 0                | 100              | 0                | 100              |
| 330 Chemicals                         | 136              | 0                | 0                | 0                | 0                |
| 340 Equipment Parts                   | 369              | 500              | 750              | 500              | 1,000            |
| 350 Materials                         | 0                | 0                | 0                | 0                | 0                |
| 360 Equipment Supplies                | 1,566            | 5,000            | 5,000            | 5,000            | 5,000            |
| 370 Building Parts                    | 870              | 1,000            | 2,000            | 1,000            | 5,000            |
| 380 Non-Capitalizable Equipment       | 0                | 0                | 2,500            | 0                | 2,500            |
| 390 Other Commodities                 | 0                | 100              | 0                | 100              | 0                |
| <b>SUBTOTAL COMMODITIES</b>           | <b>15,942</b>    | <b>41,600</b>    | <b>86,450</b>    | <b>41,600</b>    | <b>89,700</b>    |
| 410 Land                              | 0                | 0                | 0                | 0                | 0                |
| 420 Buildings                         | 0                | 0                | 0                | 0                | 0                |
| 430 Improvements                      | 0                | 0                | 0                | 0                | 0                |
| 440 Office Equipment                  | 19,763           | 0                | 0                | 0                | 0                |
| 450 Vehicular Equipment               | 0                | 0                | 0                | 0                | 0                |
| 460 Operating Equipment               | 0                | 0                | 38,500           | 0                | 500              |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>19,763</b>    | <b>0</b>         | <b>38,500</b>    | <b>0</b>         | <b>500</b>       |
| 510 Interfund Transfers               | 0                | 0                | 0                | 0                | 0                |
| 520 Debt Service                      | 0                | 610,790          | 625,000          | 610,790          | 1,096,790        |
| 530 Other Non-Operating Expenses      | 0                | 0                | 0                | 0                | 0                |
| 540 Other                             | 0                | 25,560           | 90,000           | 15,230           | 90,000           |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>         | <b>636,350</b>   | <b>715,000</b>   | <b>626,020</b>   | <b>1,186,790</b> |
| <b>TOTAL</b>                          | <b>1,748,374</b> | <b>1,818,510</b> | <b>2,031,390</b> | <b>1,979,360</b> | <b>2,051,050</b> |

## DATA CENTER SUMMARY

The Data Center is responsible for the coordination of the total data processing/office automation efforts for the City of Wichita.

### Budget Highlights

The 1990 revised budget increased \$19,660 (1%) over the 1989 revised budget.

- ° The personal services increase is attributable to the addition of 2 positions. One position has been transferred from the Police Department (\$33,480) and one from Municipal Court (\$42,280). The net impact is an increase of one-half position and reclassification at a cost of approximately \$37,700.
- ° Transportation and training expenditures for 1989 and 1990 have increased because of training requirements to support the new computer systems.
- ° Other contractual expenses have decreased in 1990 due to the reduction of the Sedgwick County Data Processing computer service/use.
- ° Office supplies have increased by approximately \$40,000 in both 1989 and 1990 due to the increased usage of computer paper. The usage has been especially high during conversion; it is anticipated that usage will level off after conversion is complete.
- ° Data processing equipment for remote site systems will be purchased in 1989 at an additional cost of \$38,000.
- ° Debt service is increased in 1990 to reflect the purchase of the Police-Court System at a cost of \$1.9 million, and a projected annual savings of \$100,000 from the old system.
- ° The contingency account has been increased to \$90,000 for 1989 and 1990 to handle unforeseen expenses while implementing the new data-processing system.

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### Budget Summary

|                      | <u>1989<br/>Adopted</u>   | <u>1989<br/>Revised</u>   | <u>1990<br/>Adopted</u>   | <u>1990<br/>Revised</u>   |
|----------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services    | \$ 231,550                | \$ 250,080                | \$ 232,120                | \$ 355,740                |
| Contractual Services | 909,010                   | 941,360                   | 1,079,620                 | 418,320                   |
| Commodities          | 41,600                    | 86,450                    | 41,600                    | 89,700                    |
| Capital Outlay       | 0                         | 38,500                    | 0                         | 500                       |
| Other                | 636,350                   | 715,000                   | 626,020                   | 1,186,790                 |
| <b>Total</b>         | <b><u>\$1,818,510</u></b> | <b><u>\$2,031,390</u></b> | <b><u>\$1,979,360</u></b> | <b><u>\$2,051,050</u></b> |

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**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

FUND: 600 - DATA PROCESSING CENTER  
DEPARTMENT: 02 - CITY MANAGER  
DIVISION: 80 - DATA CENTER

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED  |
|---------------------------------------|----------------|------------------|------------------|------------------|------------------|
| 110 Regular Salaries                  | 125,715        | 171,470          | 185,550          | 171,470          | 275,150          |
| 120 Special Salaries                  | 0              | 0                | 0                | 0                | 0                |
| 130 Overtime                          | 0              | 0                | 0                | 0                | 0                |
| 140 Employee Benefits                 | 60,592         | 47,070           | 51,520           | 47,640           | 80,590           |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>186,307</b> | <b>218,540</b>   | <b>237,070</b>   | <b>219,110</b>   | <b>355,740</b>   |
| 210 Utilities                         | 0              | 0                | 25,830           | 0                | 27,600           |
| 220 Communications                    | 5,606          | 4,470            | 13,820           | 4,470            | 13,400           |
| 230 Transportation and Training       | 6,774          | 5,000            | 10,300           | 2,600            | 10,300           |
| 240 Insurance                         | 0              | 0                | 0                | 0                | 0                |
| 250 Professional Fees                 | 13,317         | 2,500            | 13,500           | 2,500            | 2,500            |
| 260 Data Processing                   | 9,898          | 0                | 0                | 0                | 0                |
| 270 Equipment Contractuals            | 6              | 80               | 80               | 80               | 80               |
| 280 Building and Grounds Contractuals | 0              | 0                | 0                | 0                | 0                |
| 290 Other Contractuals                | 26,014         | 175,760          | 235,780          | 167,020          | 280,040          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>61,615</b>  | <b>187,810</b>   | <b>299,310</b>   | <b>176,670</b>   | <b>333,920</b>   |
| 310 Office Supplies                   | 13,001         | 35,000           | 76,100           | 35,000           | 76,100           |
| 320 Clothing and Towels               | 0              | 0                | 100              | 0                | 100              |
| 330 Chemicals                         | 136            | 0                | 0                | 0                | 0                |
| 340 Equipment Parts                   | 369            | 500              | 750              | 500              | 1,000            |
| 350 Materials                         | 0              | 0                | 0                | 0                | 0                |
| 360 Equipment Supplies                | 1,566          | 5,000            | 5,000            | 5,000            | 5,000            |
| 370 Building Parts                    | 870            | 1,000            | 2,000            | 1,000            | 5,000            |
| 380 Non-Capitalizable Equipment       | 0              | 0                | 2,500            | 0                | 2,500            |
| 390 Other Commodities                 | 0              | 100              | 0                | 100              | 0                |
| <b>SUBTOTAL COMMODITIES</b>           | <b>15,942</b>  | <b>41,600</b>    | <b>86,450</b>    | <b>41,600</b>    | <b>89,700</b>    |
| 410 Land                              | 0              | 0                | 0                | 0                | 0                |
| 420 Buildings                         | 0              | 0                | 0                | 0                | 0                |
| 430 Improvements                      | 0              | 0                | 0                | 0                | 0                |
| 440 Office Equipment                  | 19,763         | 0                | 0                | 0                | 0                |
| 450 Vehicular Equipment               | 0              | 0                | 0                | 0                | 0                |
| 460 Operating Equipment               | 0              | 0                | 38,500           | 0                | 500              |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>19,763</b>  | <b>0</b>         | <b>38,500</b>    | <b>0</b>         | <b>500</b>       |
| 510 Interfund Transfers               | 0              | 0                | 0                | 0                | 0                |
| 520 Debt Service                      | 0              | 610,790          | 625,000          | 610,790          | 1,096,790        |
| 530 Other Non-Operating Expenses      | 0              | 0                | 0                | 0                | 0                |
| 540 Other                             | 0              | 25,560           | 90,000           | 15,230           | 90,000           |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>636,350</b>   | <b>715,000</b>   | <b>626,020</b>   | <b>1,186,790</b> |
| <b>TOTAL</b>                          | <b>283,627</b> | <b>1,084,300</b> | <b>1,376,330</b> | <b>1,063,400</b> | <b>1,966,650</b> |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 600 - DATA PROCESSING CENTER  
**DEPARTMENT:** 02 - CITY MANAGER  
**DIVISION:** 80 - DATA CENTER

The Data Center is responsible for coordination of the City's total automation effort. Specific functions include staff assistance to the Management Information Systems Team in developing and directing long-range plans, liaison between County Data Processing and City departments, consulting, reviewing, and training of office automation users and all computer operations in support of finance, payroll and water billing applications. Nine positions are assigned these functions, and are organizationally part of the City Manager's Office.

| POSITION TITLE   | POSITIONS       |                 | 1990<br>REVISED | 1990<br>EMPLOYMENT<br>RANGE | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>REVISED |
|--|-----------------|-----------------|-----------------|-----------------------------|-----------------|-----------------|-----------------|
|  | 1989<br>ADOPTED | 1989<br>REVISED |                 |                             |                 |                 |                 |
| Data Center Director                                   | 1               | 1               | 1               | E-10                        | 43,000          | 43,000          | 43,000          |
| System Analyst III                                     | 0               | 1               | 1               | 632                         | 0               | 37,680          | 39,000          |
| System Analyst II                                      | 1               | 0.5             | 2.5             | 628                         | 37,680          | 14,780          | 96,010          |
| System Analyst I                                       | 1               | 1               | 2               | 625                         | 31,370          | 31,370          | 51,430          |
| Office Automation Sys. Spec.                           | 1               | 1               | 0               | 625                         | 25,560          | 25,560          | 0               |
| Computer Machine Operator II                           | 1               | 1               | 1               | 620                         | 23,470          | 23,470          | 24,290          |
| Computer Machine Operator I                            | 1               | 1               | 1               | 619                         | 20,440          | 20,440          | 21,150          |
| <b>Subtotal</b>  | <b>6</b>        | <b>6.5</b>      | <b>8.5</b>      |                             | <b>181,520</b>  | <b>196,300</b>  | <b>274,880</b>  |
| <b>ADD Longevity</b>                                   |                 |                 |                 |                             | <b>0</b>        | <b>0</b>        | <b>270</b>      |
| <b>Year End Payroll Accrual</b>                        |                 |                 |                 |                             | <b>700</b>      | <b>0</b>        | <b>0</b>        |
| <b>LESS Charge of 25% of Director to SCDP Services</b> |                 |                 |                 |                             | <b>(10,750)</b> | <b>(10,750)</b> | <b>0</b>        |
| <b>TOTAL</b>   |                 |                 |                 |                             | <b>171,470</b>  | <b>185,550</b>  | <b>275,150</b>  |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 600 - DATA PROCESSING CENTER  
DEPARTMENT: 02 - CITY MANAGER  
DIVISION: 80 - DATA CENTER  
SECTION: 06 - SEDGWICK COUNTY DATA PROCESSING

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 13,203           | 10,750          | 10,750          | 10,750          | 0               |
| 120 Special Salaries                  | 0                | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0                | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 4,344            | 2,260           | 2,260           | 2,260           | 0               |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>17,547</b>    | <b>13,010</b>   | <b>13,010</b>   | <b>13,010</b>   | <b>0</b>        |
| 210 Utilities                         | 0                | 0               | 0               | 0               | 0               |
| 220 Communications                    | 33               | 0               | 0               | 0               | 0               |
| 230 Transportation and Training       | 0                | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0                | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0                | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0                | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 0                | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 0                | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 1,447,167        | 721,200         | 642,050         | 902,950         | 84,400          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>1,447,200</b> | <b>721,200</b>  | <b>642,050</b>  | <b>902,950</b>  | <b>84,400</b>   |
| 310 Office Supplies                   | 0                | 0               | 0               | 0               | 0               |
| 320 Clothing and Towels               | 0                | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0                | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 0                | 0               | 0               | 0               | 0               |
| 350 Materials                         | 0                | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 0                | 0               | 0               | 0               | 0               |
| 370 Building Parts                    | 0                | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0                | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0                | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL COMMODITIES</b>           | <b>0</b>         | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 410 Land                              | 0                | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0                | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0                | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 0                | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0                | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0                | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>         | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 0                | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0                | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0                | 0               | 0               | 0               | 0               |
| 540 Other                             | 0                | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>         | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| <b>TOTAL</b>                          | <b>1,464,747</b> | <b>734,210</b>  | <b>655,060</b>  | <b>915,960</b>  | <b>84,400</b>   |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**MULTI-YEAR FUND OVERVIEW - FLEET AND BUILDINGS INTERNAL SERVICE FUND**

**FUND NO.: 605**

|   | 1988<br>ACTUAL     | 1989<br>ADOPTED    | 1989<br>REVISED      | 1990<br>ADOPTED    | 1990<br>REVISED      |
|---|--------------------|--------------------|----------------------|--------------------|----------------------|
| <b>Operating revenues:</b>                    |                    |                    |                      |                    |                      |
| Vehicles & equipment                          | \$5,459,316        | \$5,572,712        | \$5,569,036          | \$5,888,094        | \$5,993,079          |
| Central Maintenance Facility                  | 313,610            | 364,260            | 364,260              | 376,833            | 376,833              |
| Inventory sales and surplus                   | 159,197            | 0                  | 0                    | 0                  | 0                    |
| Reimbursed expenses                           | 90,015             | 133,586            | 123,500              | 133,586            | 123,500              |
| <b>Total operating revenues</b>               | <b>\$6,022,138</b> | <b>\$6,070,558</b> | <b>\$6,056,796</b>   | <b>\$6,398,513</b> | <b>\$6,493,412</b>   |
| <b>Operating expenses:</b>                    |                    |                    |                      |                    |                      |
| Personal services                             | \$1,573,231        | \$1,703,940        | \$1,716,490          | \$1,728,600        | \$1,810,460          |
| Other expenses                                | 2,071,550          | 2,589,070          | 2,630,030            | 2,635,360          | 2,673,930            |
| Depreciation and amortization                 | 1,822,031          | 2,122,320          | 2,122,320            | 2,122,320          | 2,122,320            |
| <b>Total operating expenses</b>               | <b>\$5,466,812</b> | <b>\$6,415,330</b> | <b>\$6,468,840</b>   | <b>\$6,486,280</b> | <b>\$6,606,710</b>   |
| <b>Operating Earnings(Loss)</b>               | <b>\$555,326</b>   | <b>(\$344,772)</b> | <b>(\$412,044)</b>   | <b>(\$87,767)</b>  | <b>(\$113,298)</b>   |
| <b>Non-operating Revenues(Expenses):</b>      |                    |                    |                      |                    |                      |
| Underground storage tank replacement          | \$0                | \$0                | 0                    | 0                  | (142,800)            |
| Interest expense                              | 0                  | 0                  | 0                    | 0                  | (24,230)             |
| Gain(Loss) on sale of equipment               | 0                  | (35,000)           | 0                    | 0                  | 0                    |
| <b>Total Non-operating Revenues(Expenses)</b> | <b>\$0</b>         | <b>(\$35,000)</b>  | <b>\$0</b>           | <b>\$0</b>         | <b>(\$167,030)</b>   |
| <b>Net Earnings(Loss)</b>                     | <b>\$555,326</b>   | <b>(\$379,772)</b> | <b>(\$412,044)</b>   | <b>(\$87,767)</b>  | <b>(\$280,328)</b>   |
| <b>Sources of Working Capital:</b>            |                    |                    |                      |                    |                      |
| Net earnings(loss)                            | \$555,326          | (\$379,772)        | (\$412,044)          | (\$87,767)         | (\$280,328)          |
| Depreciation and amortization                 | 1,822,031          | 2,122,320          | 2,122,320            | 2,122,315          | 2,122,315            |
| Increase(decrease) in accrued vac.            | 0                  | 1,200              | 0                    | 1,200              | 0                    |
| Sale of plant and equipment                   | 43,558             | 119,220            | 119,220              | 125,180            | 125,180              |
| Loss on sale of assets                        | 0                  | 35,000             | 0                    | 0                  | 0                    |
| <b>Total Sources of Working Capital</b>       | <b>\$2,420,915</b> | <b>\$1,897,968</b> | <b>\$1,829,496</b>   | <b>\$2,160,928</b> | <b>\$1,967,167</b>   |
| <b>Uses of Working Capital:</b>               |                    |                    |                      |                    |                      |
| Addition to plant and equipment, net          | \$2,014,879        | \$2,270,020        | \$2,329,450          | \$2,176,940        | \$2,214,440          |
| Payment of principal-long-term debt           | 0                  | 40,000             | 0                    | 40,000             | 27,390               |
| Encumbrances                                  | 0                  | 0                  | 403,383              | 0                  | 0                    |
| Inventory                                     | 0                  | 0                  | 362,400              | 0                  | 0                    |
| Reserve for uncollected receivables           | 0                  | 0                  | 35,000               | 0                  | 0                    |
| Working Capital Reserve                       | 0                  | 0                  | 0                    | 0                  | 1,517,979            |
| <b>Total Uses of Working Capital</b>          | <b>\$2,014,879</b> | <b>\$2,310,020</b> | <b>\$3,130,233</b>   | <b>\$2,216,940</b> | <b>\$3,759,809</b>   |
| <b>Increase(Decrease) in Working Capital</b>  | <b>\$406,036</b>   | <b>(\$412,052)</b> | <b>(\$1,300,737)</b> | <b>(\$56,012)</b>  | <b>(\$1,792,642)</b> |
| <b>Beginning Working Capital</b>              | <b>2,697,773</b>   | <b>2,229,885</b>   | <b>3,103,809</b>     | <b>1,817,833</b>   | <b>1,803,072</b>     |
| <b>Ending Working Capital</b>                 | <b>\$3,103,809</b> | <b>\$1,817,833</b> | <b>\$1,803,072</b>   | <b>\$1,761,821</b> | <b>\$10,430</b>      |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 605/610 - EQUIPMENT MOTOR POOL/CENTRAL MAINTENANCE FACILITY  
**DEPARTMENT:** 13 - PUBLIC WORKS

**COMBINED DETAIL SUMMARY**

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED  |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 110 Regular Salaries                  | 1,233,408        | 1,325,820        | 1,338,370        | 1,350,480        | 1,394,770        |
| 120 Special Salaries                  | 12               | 0                | 0                | 0                | 0                |
| 130 Overtime                          | 0                | 9,000            | 9,000            | 9,000            | 9,000            |
| 140 Employee Benefits                 | 339,812          | 369,120          | 369,120          | 369,120          | 406,690          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>1,573,231</b> | <b>1,703,940</b> | <b>1,716,490</b> | <b>1,728,600</b> | <b>1,810,460</b> |
| 210 Utilities                         | 144,565          | 145,900          | 148,530          | 146,160          | 148,790          |
| 220 Communications                    | 17,901           | 24,350           | 24,580           | 24,350           | 22,450           |
| 230 Transportation and Training       | 2,267            | 2,500            | 4,500            | 2,500            | 4,500            |
| 240 Insurance                         | 19,310           | 8,720            | 8,780            | 8,720            | 8,780            |
| 250 Professional Fees                 | 0                | 1,740            | 1,740            | 1,740            | 1,740            |
| 260 Data Processing                   | 18,127           | 6,360            | 6,080            | 6,620            | 6,080            |
| 270 Equipment Contractuals            | 6,963            | 0                | 0                | 0                | 0                |
| 280 Building and Grounds Contractuals | 17,617           | 0                | 56,850           | 0                | 56,850           |
| 290 Other Contractuals                | 73,617           | 182,220          | 135,370          | 236,990          | 190,140          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>300,367</b>   | <b>371,790</b>   | <b>386,430</b>   | <b>427,080</b>   | <b>439,330</b>   |
| 310 Office Supplies                   | 8,121            | 11,280           | 11,050           | 11,280           | 11,050           |
| 320 Clothing and Towels               | 7,448            | 7,640            | 7,640            | 7,640            | 7,640            |
| 330 Chemicals                         | 1,549            | 550              | 0                | 550              | 0                |
| 340 Equipment Parts                   | 1,002,803        | 1,105,500        | 1,105,500        | 1,105,500        | 880,500          |
| 350 Materials                         | 3,381            | 0                | 0                | 0                | 0                |
| 360 Equipment Supplies                | 709,720          | 1,040,560        | 1,038,560        | 1,040,560        | 1,263,560        |
| 370 Building Parts                    | 14,096           | 70,800           | 66,900           | 61,800           | 57,900           |
| 380 Non-Capitalizable Equipment       | 15,819           | 0                | 5,200            | 0                | 5,200            |
| 390 Other Commodities                 | 8,245            | 9,500            | 8,750            | 9,500            | 8,750            |
| <b>SUBTOTAL COMMODITIES</b>           | <b>1,771,183</b> | <b>2,245,830</b> | <b>2,243,600</b> | <b>2,236,830</b> | <b>2,234,600</b> |
| 410 Land                              | 0                | 0                | 0                | 0                | 0                |
| 420 Buildings                         | 71,783           | 0                | 0                | 0                | 0                |
| 430 Improvements                      | 0                | 0                | 0                | 0                | 7,500            |
| 440 Office Equipment                  | 450              | 880              | 880              | 0                | 0                |
| 450 Vehicular Equipment               | 1,530,339        | 1,341,160        | 2,307,500        | 1,128,260        | 2,178,290        |
| 460 Operating Equipment               | 412,307          | 927,980          | 21,070           | 1,048,680        | 28,650           |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>2,014,879</b> | <b>2,270,020</b> | <b>2,329,450</b> | <b>2,176,940</b> | <b>2,214,440</b> |
| 510 Interfund Transfers               | 0                | 0                | 0                | 0                | 0                |
| 520 Debt Service                      | 0                | 0                | 0                | 0                | 51,620           |
| 530 Other Non-Operating Expenses      | 0                | 0                | 0                | 0                | 142,800          |
| 540 Other                             | 0                | 11,450           | 0                | 11,450           | 0                |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>         | <b>11,450</b>    | <b>0</b>         | <b>11,450</b>    | <b>194,420</b>   |
| <b>TOTAL</b>                          | <b>5,659,660</b> | <b>6,603,030</b> | <b>6,675,970</b> | <b>6,580,900</b> | <b>6,893,250</b> |



## FLEET AND BUILDINGS SUMMARY

Fleet and Buildings is responsible for providing preventive and major maintenance of all vehicles and equipment for the City fleet and for handling City maintenance activities.

### Budget Highlights

The 1990 revised budget reflects an increase of \$217,280 (3%) over the 1989 revised budget.

- The increase of \$50,000 in building and grounds contractals reflects the correction of an omission of the rental charge to the Central Maintenance Facility.
- Under the new accounting system, virtually all equipment expense is classified as "vehicular equipment," resulting in an increase in vehicular equipment with an offsetting decrease in operating equipment.
- Additional equipment in the amount of \$59,430 was approved for the right-of-way program (\$47,500) and pavement management system (\$11,930). Fleet and Buildings will fund the initial purchase.
- An allocation of \$142,800 has been budgeted for underground storage tank removal/replacement in 1990.

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|                      | <u>Budget Summary</u>     |                           |                           |                           |
|----------------------|---------------------------|---------------------------|---------------------------|---------------------------|
|                      | <u>1989<br/>Adopted</u>   | <u>1989<br/>Revised</u>   | <u>1990<br/>Adopted</u>   | <u>1990<br/>Revised</u>   |
| Personal Services    | \$1,703,940               | \$1,716,490               | \$1,728,600               | \$1,810,460               |
| Contractual Services | 371,790                   | 386,430                   | 427,080                   | 439,330                   |
| Commodities          | 2,245,830                 | 2,243,600                 | 2,236,830                 | 2,234,600                 |
| Capital Outlay       | 2,270,020                 | 2,329,450                 | 2,176,940                 | 2,214,440                 |
| Other                | 11,450                    | 0                         | 11,450                    | 194,420                   |
| <b>Total</b>         | <b><u>\$6,603,030</u></b> | <b><u>\$6,675,970</u></b> | <b><u>\$6,580,900</u></b> | <b><u>\$6,893,250</u></b> |

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**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 605 - EQUIPMENT MOTOR POOL  
DEPARTMENT: 13 - PUBLIC WORKS  
DIVISION: 30 - FLEET AND BUILDINGS  
SECTION: 02 - FLEET EQUIPMENT/C.M.F.  
ACTIVITY: 01 - FLEET MAINTENANCE

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED  |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 110 Regular Salaries                  | 1,198,350        | 1,273,890        | 1,286,440        | 1,298,480        | 1,337,700        |
| 120 Special Salaries                  | 12               | 0                | 0                | 0                | 0                |
| 130 Overtime                          | 0                | 9,000            | 9,000            | 9,000            | 9,000            |
| 140 Employee Benefits                 | 329,209          | 355,530          | 355,530          | 355,530          | 391,780          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>1,527,571</b> | <b>1,638,420</b> | <b>1,650,970</b> | <b>1,663,010</b> | <b>1,738,480</b> |
| 210 Utilities                         | 9,581            | 480              | 480              | 480              | 480              |
| 220 Communications                    | 14,150           | 18,950           | 19,150           | 18,950           | 17,250           |
| 230 Transportation and Training       | 2,267            | 2,500            | 4,500            | 2,500            | 4,500            |
| 240 Insurance                         | 4,500            | 0                | 0                | 0                | 0                |
| 250 Professional Fees                 | 0                | 1,740            | 1,740            | 1,740            | 1,740            |
| 260 Data Processing                   | 18,127           | 6,360            | 6,080            | 6,620            | 6,080            |
| 270 Equipment Contractuals            | 238              | 0                | 0                | 0                | 0                |
| 280 Building and Grounds Contractuals | 17,000           | 0                | 50,000           | 0                | 50,000           |
| 290 Other Contractuals                | 69,296           | 135,370          | 135,370          | 190,140          | 190,140          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>135,159</b>   | <b>165,400</b>   | <b>217,320</b>   | <b>220,430</b>   | <b>270,190</b>   |
| 310 Office Supplies                   | 8,083            | 11,000           | 10,800           | 11,000           | 10,800           |
| 320 Clothing and Towels               | 7,448            | 7,500            | 7,500            | 7,500            | 7,500            |
| 330 Chemicals                         | 9                | 50               | 0                | 50               | 0                |
| 340 Equipment Parts                   | 999,720          | 1,100,000        | 1,100,000        | 1,100,000        | 875,000          |
| 350 Materials                         | 3,381            | 0                | 0                | 0                | 0                |
| 360 Equipment Supplies                | 706,571          | 1,038,560        | 1,036,560        | 1,038,560        | 1,261,560        |
| 370 Building Parts                    | 713              | 1,300            | 1,300            | 1,300            | 1,300            |
| 380 Non-Capitalizable Equipment       | 15,796           | 0                | 5,000            | 0                | 5,000            |
| 390 Other Commodities                 | 7,359            | 9,000            | 4,050            | 9,000            | 4,050            |
| <b>SUBTOTAL COMMODITIES</b>           | <b>1,749,080</b> | <b>2,167,410</b> | <b>2,165,210</b> | <b>2,167,410</b> | <b>2,165,210</b> |
| 410 Land                              | 0                | 0                | 0                | 0                | 0                |
| 420 Buildings                         | 0                | 0                | 0                | 0                | 0                |
| 430 Improvements                      | 0                | 0                | 0                | 0                | 0                |
| 440 Office Equipment                  | 450              | 880              | 880              | 0                | 0                |
| 450 Vehicular Equipment               | 1,530,339        | 1,341,160        | 2,307,500        | 1,128,260        | 2,178,290        |
| 460 Operating Equipment               | 412,307          | 926,380          | 19,470           | 1,048,680        | 28,650           |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>1,943,096</b> | <b>2,268,420</b> | <b>2,327,850</b> | <b>2,176,940</b> | <b>2,206,940</b> |
| 510 Interfund Transfers               | 0                | 0                | 0                | 0                | 0                |
| 520 Debt Service                      | 0                | 0                | 0                | 0                | 0                |
| 530 Other Non-Operating Expenses      | 0                | 0                | 0                | 0                | 0                |
| 540 Other                             | 0                | 11,450           | 0                | 11,450           | 0                |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>         | <b>11,450</b>    | <b>0</b>         | <b>11,450</b>    | <b>0</b>         |
| <b>TOTAL</b>                          | <b>5,354,906</b> | <b>6,251,100</b> | <b>6,361,350</b> | <b>6,239,240</b> | <b>6,380,820</b> |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 605 - EQUIPMENT MOTOR POOL  
DEPARTMENT: 13 - PUBLIC WORKS  
DIVISION: 30 - FLEET AND BUILDINGS  
SECTION: 02 - FLEET MAINTENANCE/C.M.F.  
ACTIVITY: 01 - FLEET MAINTENANCE

This activity purchases, repairs and maintains vehicles and equipment used by City user activities. Preventive maintenance, emergency repairs and propane fueling are performed at the main Central Maintenance Facility at 1801 South McLean, on a 24-hour, seven-day per week basis.

| POSITION TITLE   | POSITIONS       |                 | 1990<br>REVISED | EMPLOYMENT<br>RANGE | 1990            |                 |                 |
|--|-----------------|-----------------|-----------------|---------------------|-----------------|-----------------|-----------------|
|  | 1989<br>ADOPTED | 1989<br>REVISED |                 |                     | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>REVISED |
| Fleet and Buildings Director                           | 1               | 1               | 1               | E-9                 | 46,370          | 46,370          | 46,370          |
| Fleet Maintenance Director                             | 0               | 0               | 0               | E-9                 |                 |                 |                 |
| Fleet Maintenance Supervisor                           | 1               | 1               | 1               | 629                 | 34,950          | 34,950          | 36,220          |
| Equipment Maintenance Super.                           | 2               | 2               | 2               | 627                 | 63,210          | 63,210          | 65,520          |
| Chief Mechanic   | 3               | 3               | 3               | 624                 | 81,820          | 81,820          | 84,800          |
| Automotive Mechanic Super-<br>visor/Mechanic III       | 5               | 5               | 5               | 623                 | 127,980         | 127,980         | 134,630         |
| Body Shop Supervisor/Mech II                           | 1               | 1               | 1               | 623                 | 25,990          | 25,990          | 26,940          |
| Fleet Maintenance Stores Sup                           | 1               | 1               | 1               | 623                 | 25,990          | 25,990          | 26,940          |
| Administrative Aide II                                 | 1               | 1               | 2               | 623                 | 25,990          | 25,990          | 51,000          |
| Automotive Mechanic/Mech. II                           | 20              | 20              | 20              | 622                 | 469,820         | 469,820         | 498,730         |
| Machinist Mechanic                                     | 1               | 1               | 1               | 622                 | 23,850          | 23,850          | 25,680          |
| Body Shop Mechanic/<br>Body Shop Mechanic I            | 1               | 1               | 1               | 622                 | 24,780          | 24,780          | 25,680          |
| Administrative Aide I                                  | 1               | 1               | 0               | 620                 | 22,560          | 22,560          | 0               |
| Account Clerk II                                       | 2               | 2               | 2               | 619                 | 43,080          | 43,080          | 44,650          |
| Storekeeper II   | 3               | 3               | 3               | 619                 | 62,020          | 62,020          | 65,370          |
| Automotive Mechanic Helper/<br>Mechanic I              | 4               | 4               | 4               | 618                 | 78,740          | 78,740          | 83,830          |
| Storekeeper I  | 3               | 3               | 3               | 617                 | 55,680          | 55,680          | 58,630          |
| Automotive Service Worker/<br>Service Attendant        | 5               | 5               | 5               | 616                 | 87,710          | 87,710          | 93,690          |
| Subtotal   | 55              | 55              | 55              |                     | 1,300,540       | 1,300,540       | 1,368,680       |
| ADD Longevity  |                 |                 |                 |                     | 8,710           | 8,710           | 10,340          |
| Shift Differential - 2nd                               |                 |                 |                 |                     | 3,740           | 3,740           | 3,740           |
| Shift Differential - 3rd                               |                 |                 |                 |                     | 6,860           | 6,860           | 6,860           |
| One Day Pay Encumbrance                                |                 |                 |                 |                     | 5,000           | 0               | 0               |
| Charge - Public Works Administration                   |                 |                 |                 |                     | 18,590          | 18,590          | 20,060          |
| Subtotal   |                 |                 |                 |                     | 1,343,440       | 1,338,440       | 1,409,680       |
| LESS Charge - Building Services<br>Overtime Allocation |                 |                 |                 |                     | (69,550)        | (69,550)        | (71,980)        |
| TOTAL  |                 |                 |                 |                     | 1,273,890       | 1,268,890       | 1,337,700       |

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

**FUND: 610 - CENTRAL MAINTENANCE SERVICES**  
**DEPARTMENT: 13 - PUBLIC WORKS**  
**DIVISION: 30 - FLEET AND BUILDINGS**  
**SECTION: 02 - FLEET MAINTENANCE/C.M.F.**  
**ACTIVITY: 02 - CENTRAL MAINTENANCE FACILITY**

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 35,058         | 51,930          | 51,930          | 52,000          | 57,070          |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 10,602         | 13,590          | 13,590          | 13,590          | 14,910          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>45,660</b>  | <b>65,520</b>   | <b>65,520</b>   | <b>65,590</b>   | <b>71,980</b>   |
| 210 Utilities                         | 134,984        | 145,420         | 148,050         | 145,680         | 148,310         |
| 220 Communications                    | 3,751          | 5,400           | 5,430           | 5,400           | 5,200           |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 14,810         | 8,720           | 8,780           | 8,720           | 8,780           |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 6,725          | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 617            | 0               | 6,850           | 0               | 6,850           |
| 290 Other Contractuals                | 4,321          | 46,850          | 0               | 46,850          | 0               |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>165,208</b> | <b>206,390</b>  | <b>169,110</b>  | <b>206,650</b>  | <b>169,140</b>  |
| 310 Office Supplies                   | 39             | 280             | 250             | 280             | 250             |
| 320 Clothing and Towels               | 0              | 140             | 140             | 140             | 140             |
| 330 Chemicals                         | 1,540          | 500             | 0               | 500             | 0               |
| 340 Equipment Parts                   | 3,083          | 5,500           | 5,500           | 5,500           | 5,500           |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 3,149          | 2,000           | 2,000           | 2,000           | 2,000           |
| 370 Building Parts                    | 13,383         | 69,500          | 65,600          | 60,500          | 56,600          |
| 380 Non-Capitalizable Equipment       | 23             | 0               | 200             | 0               | 200             |
| 390 Other Commodities                 | 886            | 500             | 4,700           | 500             | 4,700           |
| <b>SUBTOTAL COMMODITIES</b>           | <b>22,103</b>  | <b>78,420</b>   | <b>78,390</b>   | <b>69,420</b>   | <b>69,390</b>   |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 71,783         | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 7,500           |
| 440 Office Equipment                  | 0              | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 1,600           | 1,600           | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>71,783</b>  | <b>1,600</b>    | <b>1,600</b>    | <b>0</b>        | <b>7,500</b>    |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 51,620          |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 142,800         |
| 540 Other                             | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>194,420</b>  |
| <b>TOTAL</b>                          | <b>304,754</b> | <b>351,930</b>  | <b>314,620</b>  | <b>341,660</b>  | <b>512,430</b>  |

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

**MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND**

**FUND NO.: 615**

|   | 1988<br>ACTUAL       | 1989<br>ADOPTED    | 1989<br>REVISED    | 1990<br>ADOPTED    | 1990<br>REVISED     |
|---|----------------------|--------------------|--------------------|--------------------|---------------------|
| <b>Operating revenues:</b>                      |                      |                    |                    |                    |                     |
| Group life insurance - Employee Contribution    | \$156,536            | \$148,532          | \$182,100          | \$148,532          | \$182,100           |
| Group life insurance - City Contribution        | 96,542               | 86,770             | 65,000             | 86,770             | 65,000              |
| Group health insurance - Employee Contribution  | 1,819,326            | 1,820,540          | 2,449,620          | 2,358,250          | 3,558,770           |
| Group health insurance - City Contribution      | 3,000,048            | 3,562,690          | 3,562,690          | 3,562,690          | 3,562,690           |
| Worker's compensation - City Contribution       | 364,498              | 903,708            | 950,000            | 903,708            | 950,000             |
| General liability - City Contribution           | 501,442              | 833,345            | 935,345            | 840,374            | 942,374             |
| Reimbursed expenditures - Worker's Compensation | 0                    | 0                  | 153,530            | 0                  | 153,520             |
| <b>Total operating revenues</b>                 | <b>\$5,938,392</b>   | <b>\$7,355,585</b> | <b>\$8,298,285</b> | <b>\$7,900,324</b> | <b>\$9,414,454</b>  |
| <b>Operating expenses:</b>                      |                      |                    |                    |                    |                     |
| Group life insurance                            | \$340,742            | \$441,000          | \$472,060          | \$441,000          | \$472,620           |
| Group health insurance                          | 5,115,124            | 5,383,230          | 6,012,310          | 5,920,940          | 7,121,460           |
| Workers' compensation                           | 1,444,216            | 1,077,790          | 1,100,190          | 1,127,850          | 1,164,380           |
| General liability                               | 991,179              | 1,155,310          | 1,332,900          | 1,167,480          | 1,350,270           |
| <b>Total operating expenses</b>                 | <b>\$7,891,261</b>   | <b>\$8,057,330</b> | <b>\$8,917,460</b> | <b>\$8,657,270</b> | <b>\$10,108,730</b> |
| <b>Operating Earnings(Loss)</b>                 | <b>(\$1,952,869)</b> | <b>(\$701,745)</b> | <b>(\$619,175)</b> | <b>(\$756,946)</b> | <b>(\$694,276)</b>  |
| <b>Non-operating revenues(expenses)</b>         |                      |                    |                    |                    |                     |
| Group Life-Interest Earnings                    | \$285,373            | \$289,500          | \$289,500          | \$289,500          | \$289,500           |
| Group Life-Investments                          | (1,341)              | 0                  | 0                  | 0                  | 0                   |
| Group Health-Interest Earnings                  | (4,242)              | 3,000              | 3,000              | 3,000              | 3,000               |
| Group Health-Transfer In                        | 61,000               | 0                  | 61,000             | 0                  | 61,000              |
| Worker's Comp-Interest Earnings                 | 275,971              | 207,500            | 207,500            | 207,500            | 207,500             |
| Worker's Comp-Transfer In                       | 366,057              | 0                  | 0                  | 0                  | 0                   |
| General Liability-Interest Earnings             | 84,172               | 0                  | 50,000             | 0                  | 50,000              |
| General Liability-Transfer In                   | 281,220              | 263,000            | 263,000            | 263,000            | 263,000             |
| <b>Total non-operating revenues(expenses)</b>   | <b>\$1,348,210</b>   | <b>\$763,000</b>   | <b>\$874,000</b>   | <b>\$763,000</b>   | <b>\$874,000</b>    |
| <b>Net Earnings(Loss)</b>                       | <b>(\$604,659)</b>   | <b>\$61,255</b>    | <b>\$254,825</b>   | <b>\$6,054</b>     | <b>\$179,724</b>    |
| <b>Total Sources of Working Capital</b>         | <b>(\$604,659)</b>   | <b>\$61,255</b>    | <b>\$254,825</b>   | <b>\$6,054</b>     | <b>\$179,724</b>    |
| <b>Total Uses of Working Capital</b>            | <b>0</b>             | <b>1,000,000</b>   | <b>0</b>           | <b>0</b>           | <b>1,000,000</b>    |
| <b>Increase(Decrease) in Working Capital</b>    | <b>(\$604,659)</b>   | <b>(\$938,745)</b> | <b>\$254,825</b>   | <b>\$6,054</b>     | <b>(\$820,276)</b>  |
| <b>Beginning Working Capital</b>                | <b>6,743,018</b>     | <b>6,898,806</b>   | <b>6,138,359</b>   | <b>5,960,061</b>   | <b>6,393,184</b>    |
| <b>Ending Working Capital</b>                   | <b>\$6,138,359</b>   | <b>\$5,960,061</b> | <b>\$6,393,184</b> | <b>\$5,966,115</b> | <b>\$5,572,908</b>  |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND**

**FUND NO.: 615**

|  | 1988<br>ACTUAL     | 1989<br>ADOPTED    | 1989<br>REVISED    | 1990<br>ADOPTED    | 1990<br>REVISED    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Sources of Working Capital - Net earnings (loss):</b> |                    |                    |                    |                    |                    |
| Group life insurance                                     | \$196,368          | \$83,802           | \$64,540           | \$83,802           | \$63,980           |
| Group health insurance                                   | (238,992)          | 3,000              | 64,000             | 3,000              | 64,000             |
| Worker's compensation                                    | (437,690)          | 33,418             | 210,840            | (16,642)           | 146,640            |
| General liability  | (124,345)          | (58,965)           | (84,555)           | (64,106)           | (94,896)           |
| <b>Total Sources of Working Capital</b>                  | <b>(\$604,659)</b> | <b>\$61,255</b>    | <b>\$254,825</b>   | <b>\$6,054</b>     | <b>\$179,724</b>   |
| <b>Uses of Working Capital:</b>                          |                    |                    |                    |                    |                    |
| (Working Capital Reserve)                                |                    |                    |                    |                    |                    |
| Group life insurance                                     | \$0                | \$0                | \$0                | \$0                | \$0                |
| Group health insurance                                   | 0                  | 0                  | 0                  | 0                  | 0                  |
| Worker's compensation                                    | 0                  | 0                  | 0                  | 0                  | 0                  |
| General liability  | 0                  | 1,000,000          | 0                  | 0                  | 1,000,000          |
| <b>Total Uses of Working Capital</b>                     | <b>\$0</b>         | <b>\$1,000,000</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$1,000,000</b> |
| <b>Increase(Decrease) in Working Capital:</b>            |                    |                    |                    |                    |                    |
| Group life insurance                                     | \$196,368          | \$83,802           | \$64,540           | \$83,802           | \$63,980           |
| Group health insurance                                   | (238,992)          | 3,000              | 64,000             | 3,000              | 64,000             |
| Worker's compensation                                    | (437,690)          | 33,418             | 210,840            | (16,642)           | 146,640            |
| General liability  | (124,345)          | (58,965)           | (84,555)           | (64,106)           | (\$1,094,896)      |
| <b>Total Increase (Decrease) in Working Capital</b>      | <b>(\$604,659)</b> | <b>\$61,255</b>    | <b>\$254,825</b>   | <b>\$6,054</b>     | <b>(\$820,276)</b> |
| <b>Beginning Working Capital:</b>                        |                    |                    |                    |                    |                    |
| Group life insurance                                     | \$2,981,812        | \$3,061,420        | \$3,178,180        | \$3,145,222        | \$3,242,720        |
| Group health insurance                                   | 188,736            | 172,015            | (50,256)           | 175,015            | 13,744             |
| Worker's compensation                                    | 2,345,347          | 2,476,358          | 1,907,657          | 2,509,776          | 2,118,497          |
| General liability  | 1,227,123          | 1,189,013          | 1,102,778          | 1,130,048          | 1,018,223          |
| <b>Total Beginning Working Capital</b>                   | <b>\$6,743,018</b> | <b>\$6,898,806</b> | <b>\$6,138,359</b> | <b>\$6,960,061</b> | <b>\$6,393,184</b> |
| <b>Ending Working Capital:</b>                           |                    |                    |                    |                    |                    |
| Group life insurance                                     | \$3,178,180        | \$3,145,222        | \$3,242,720        | \$3,229,024        | \$3,306,700        |
| Group health insurance                                   | (50,256)           | 175,015            | 13,744             | 178,015            | 77,744             |
| Worker's compensation                                    | 1,907,657          | 2,509,776          | 2,118,497          | 2,493,134          | 2,265,137          |
| General liability  | 1,102,778          | 1,130,048          | 1,018,223          | 1,065,942          | (76,673)           |
| <b>Total Ending Working Capital</b>                      | <b>\$6,138,359</b> | <b>\$6,960,061</b> | <b>\$6,393,184</b> | <b>\$6,966,115</b> | <b>\$5,572,908</b> |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND: 615 - SELF INSURANCE**  
**DEPARTMENT: 02/03/04 - CITY MANAGER/FINANCE/LAW**

**COMBINED DETAIL SUMMARY**

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED   |
|---------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| 110 Regular Salaries                  | 111,732          | 160,270          | 163,610          | 163,030          | 170,710           |
| 120 Special Salaries                  | 785,154          | 502,170          | 502,170          | 502,170          | 502,170           |
| 130 Overtime                          | 0                | 0                | 0                | 0                | 0                 |
| 140 Employee Benefits                 | 27,683           | 38,320           | 38,320           | 38,870           | 42,740            |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>924,570</b>   | <b>700,760</b>   | <b>704,100</b>   | <b>704,070</b>   | <b>715,620</b>    |
| 210 Utilities                         | 0                | 0                | 0                | 0                | 0                 |
| 220 Communications                    | 0                | 740              | 850              | 740              | 740               |
| 230 Transportation and Training       | 4,275            | 4,000            | 4,000            | 4,000            | 4,000             |
| 240 Insurance                         | 5,981,872        | 6,230,210        | 7,102,190        | 6,767,920        | 8,211,340         |
| 250 Professional Fees                 | 522,479          | 417,450          | 477,850          | 417,450          | 488,250           |
| 260 Data Processing                   | 0                | 0                | 0                | 0                | 0                 |
| 270 Equipment Contractuals            | 1,255            | 600              | 600              | 600              | 600               |
| 280 Building and Grounds Contractuals | 0                | 0                | 0                | 0                | 0                 |
| 290 Other Contractuals                | 81,172           | 92,920           | 98,980           | 159,330          | 160,790           |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>6,591,053</b> | <b>6,745,920</b> | <b>7,684,470</b> | <b>7,350,040</b> | <b>8,865,720</b>  |
| 310 Office Supplies                   | 3,769            | 4,750            | 4,640            | 4,750            | 4,640             |
| 320 Clothing and Towels               | 0                | 0                | 0                | 0                | 0                 |
| 330 Chemicals                         | 0                | 0                | 0                | 0                | 0                 |
| 340 Equipment Parts                   | 1,205            | 115,900          | 0                | 115,900          | 0                 |
| 350 Materials                         | 0                | 0                | 0                | 0                | 0                 |
| 360 Equipment Supplies                | 0                | 0                | 0                | 0                | 0                 |
| 370 Building Parts                    | 72,507           | 103,000          | 0                | 103,000          | 0                 |
| 380 Non-Capitalizable Equipment       | 0                | 0                | 0                | 0                | 0                 |
| 390 Other Commodities                 | 5,863            | 0                | 103,000          | 0                | 103,000           |
| <b>SUBTOTAL COMMODITIES</b>           | <b>83,344</b>    | <b>223,650</b>   | <b>107,640</b>   | <b>223,650</b>   | <b>107,640</b>    |
| 410 Land                              | 0                | 0                | 0                | 0                | 0                 |
| 420 Buildings                         | 0                | 0                | 0                | 0                | 0                 |
| 430 Improvements                      | 0                | 0                | 0                | 0                | 0                 |
| 440 Office Equipment                  | 0                | 0                | 0                | 0                | 0                 |
| 450 Vehicular Equipment               | 0                | 0                | 0                | 0                | 0                 |
| 460 Operating Equipment               | 0                | 1,500            | 1,500            | 1,500            | 1,500             |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>         | <b>1,500</b>     | <b>1,500</b>     | <b>1,500</b>     | <b>1,500</b>      |
| 510 Interfund Transfers               | 3,297            | 0                | 12,000           | 0                | 12,000            |
| 520 Debt Service                      | 0                | 0                | 0                | 0                | 0                 |
| 530 Other Non-Operating Expenses      | 206,585          | 300,250          | 300,250          | 300,250          | 300,250           |
| 540 Other                             | 82,412           | 1,085,250        | 107,500          | 77,760           | 1,106,000         |
| <b>SUBTOTAL OTHER</b>                 | <b>292,294</b>   | <b>1,385,500</b> | <b>419,750</b>   | <b>378,010</b>   | <b>1,418,250</b>  |
| <b>TOTAL</b>                          | <b>7,891,261</b> | <b>9,057,330</b> | <b>8,917,460</b> | <b>8,657,270</b> | <b>11,108,730</b> |

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### SELF-INSURANCE SUMMARY

The Self-Insurance Fund includes the following components: General Liability (employee liability, property damage, and tort liability), Workers' Compensation, Health insurance, and Group Life insurance.

#### Budget Highlights

The 1990 revised budget reflects an increase of \$2,191,720 (24.6%) over the 1989 revised budget.

- ° Significant cost increases are being experienced in vehicle liability (\$100,000), boiler and machinery insurance (\$2,000), accidental death and disability (\$25,000), and group health insurance (\$629,080 in 1989 and \$1,200,520 in 1990).
- ° Increased tort claims and required legal service necessitate an increase of \$50,000 in professional fees.
- ° The cancellation of the free Employee Assistance Program will require this service to be contracted to a private provider at an estimated costs of \$12,000.
- ° The accounting of loss "deductibles" has been changed to the insurance account with offsetting decreases in commodities expense.
- ° An additional amount of \$20,750 in 1989 and \$28,240 in 1990 will replace an omission in contingencies for tort claims.
- ° The \$1.0 million contingency allowance for tort liability claims has been placed in the 1990 budget.

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#### Budget Summary

|                     | <u>1989</u><br><u>Adopted</u> | <u>1989</u><br><u>Revised</u> | <u>1990</u><br><u>Adopted</u> | <u>1990</u><br><u>Revised</u> |
|---------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Personal Services   | \$ 700,760                    | \$ 704,100                    | \$ 704,070                    | \$ 715,620                    |
| Contractual Service | 6,745,920                     | 7,684,470                     | 7,350,040                     | 8,865,720                     |
| Commodities         | 223,650                       | 107,640                       | 223,650                       | 107,640                       |
| Capital Outlay      | 1,500                         | 1,500                         | 1,500                         | 1,500                         |
| Other               | <u>1,385,500</u>              | <u>419,750</u>                | <u>378,010</u>                | <u>1,418,250</u>              |
| <b>Total</b>        | <b><u>\$ 9,057,330</u></b>    | <b><u>\$ 8,917,460</u></b>    | <b><u>\$ 8,657,270</u></b>    | <b><u>\$11,108,730</u></b>    |

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**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 615 - SELF INSURANCE  
DEPARTMENT: 02 - CITY MANAGER  
DIVISION: 20 - PERSONNEL  
SECTION: 02 - GENERAL LIABILITY - SAFETY OFFICE

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 25,426         | 34,180          | 34,050          | 36,130          | 37,250          |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 8,445          | 9,060           | 9,060           | 9,470           | 10,920          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>33,871</b>  | <b>43,240</b>   | <b>43,110</b>   | <b>45,600</b>   | <b>48,170</b>   |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 0              | 310             | 310             | 310             | 280             |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 987            | 300             | 300             | 300             | 300             |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 73             | 660             | 660             | 660             | 660             |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>1,060</b>   | <b>1,270</b>    | <b>1,270</b>    | <b>1,270</b>    | <b>1,240</b>    |
| 310 Office Supplies                   | 2,408          | 1,000           | 1,000           | 1,000           | 1,000           |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 0              | 0               | 0               | 0               | 0               |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 0              | 0               | 0               | 0               | 0               |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL COMMODITIES</b>           | <b>2,408</b>   | <b>1,000</b>    | <b>1,000</b>    | <b>1,000</b>    | <b>1,000</b>    |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 0              | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 1,500           | 1,500           | 1,500           | 1,500           |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>       | <b>1,500</b>    | <b>1,500</b>    | <b>1,500</b>    | <b>1,500</b>    |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 0               |
| 540 Other                             | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| <b>TOTAL</b>                          | <b>37,339</b>  | <b>47,010</b>   | <b>46,880</b>   | <b>49,370</b>   | <b>51,910</b>   |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 615 - SELF INSURANCE  
**DEPARTMENT:** 02 - CITY MANAGER  
**DIVISION:** 20 - PERSONNEL  
**SECTION:** 02 - GENERAL LIABILITY - SAFETY OFFICE

This section analyzes accident data, issues safety recommendations, handles liability claims in conjunction with the Law Department and Insurance Carrier, and conducts safety inspections and training. After adoption of the 1988 Budget, this section was transferred from the Department of Finance, Purchasing Division to the City Manager's Department, Personnel Division.

| POSITION TITLE               | POSITIONS       |                 | 1990<br>REVISED | 1989<br>EMPLOYMENT<br>RANGE | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>REVISED |
|------------------------------|-----------------|-----------------|-----------------|-----------------------------|-----------------|-----------------|-----------------|
|                              | 1989<br>ADOPTED | 1989<br>REVISED |                 |                             |                 |                 |                 |
| Safety Coordinator           | 0               | 1               | 1               | 629                         | 34,050          | 34,050          | 37,250          |
| Subtotal                     | 0               | 1               | 1               | 629                         | 34,050          | 34,050          | 37,250          |
| ADD Year End Payroll Accrual |                 |                 |                 |                             | 130             | 0               | 0               |
| <b>TOTAL</b>                 |                 |                 |                 |                             | <b>34,180</b>   | <b>34,050</b>   | <b>37,250</b>   |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 615 - SELF INSURANCE  
DEPARTMENT: 03 - FINANCE  
DIVISION: 02 - FINANCIAL MANAGEMENT  
SECTION: 02 - CENTRAL ACCOUNTING  
ACTIVITY: 03 - WORKERS' COMPENSATION

The workers' compensation activity is responsible for review of Employer's Report of accident, maintaining all injury leave and paid medical files, filing all appropriate forms to Topeka, verifying all charges that are injury-related, processing all payments, mailing checks to designated attorneys, and processing payments on all settlements per City attorney instructions. The salaries for one part-time attorney position (\$32,750) and one-half Financial Analyst position (\$15,590) are charged to the activity in 1990.

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED  |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 110 Regular Salaries                  | 43,878           | 46,640           | 46,640           | 46,710           | 48,340           |
| 120 Special Salaries                  | 785,154          | 502,170          | 502,170          | 502,170          | 502,170          |
| 130 Overtime                          | 0                | 0                | 0                | 0                | 0                |
| 140 Employee Benefits                 | 10,509           | 10,740           | 10,740           | 10,740           | 12,840           |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>839,541</b>   | <b>559,550</b>   | <b>559,550</b>   | <b>559,620</b>   | <b>563,350</b>   |
| 210 Utilities                         | 0                | 0                | 0                | 0                | 0                |
| 220 Communications                    | 0                | 0                | 0                | 0                | 0                |
| 230 Transportation and Training       | 988              | 0                | 0                | 0                | 0                |
| 240 Insurance                         | 183,559          | 100,000          | 100,000          | 100,000          | 100,000          |
| 250 Professional Fees                 | 398,945          | 352,450          | 362,850          | 352,450          | 373,250          |
| 260 Data Processing                   | 0                | 0                | 0                | 0                | 0                |
| 270 Equipment Contractuals            | 0                | 0                | 0                | 0                | 0                |
| 280 Building and Grounds Contractuals | 0                | 0                | 0                | 0                | 0                |
| 290 Other Contractuals                | 20,964           | 65,790           | 65,790           | 115,780          | 115,780          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>604,455</b>   | <b>518,240</b>   | <b>528,640</b>   | <b>568,230</b>   | <b>589,030</b>   |
| 310 Office Supplies                   | 219              | 0                | 0                | 0                | 0                |
| 320 Clothing and Towels               | 0                | 0                | 0                | 0                | 0                |
| 330 Chemicals                         | 0                | 0                | 0                | 0                | 0                |
| 340 Equipment Parts                   | 0                | 0                | 0                | 0                | 0                |
| 350 Materials                         | 0                | 0                | 0                | 0                | 0                |
| 360 Equipment Supplies                | 0                | 0                | 0                | 0                | 0                |
| 370 Building Parts                    | 0                | 0                | 0                | 0                | 0                |
| 380 Non-Capitalizable Equipment       | 0                | 0                | 0                | 0                | 0                |
| 390 Other Commodities                 | 0                | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL COMMODITIES</b>           | <b>219</b>       | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| 410 Land                              | 0                | 0                | 0                | 0                | 0                |
| 420 Buildings                         | 0                | 0                | 0                | 0                | 0                |
| 430 Improvements                      | 0                | 0                | 0                | 0                | 0                |
| 440 Office Equipment                  | 0                | 0                | 0                | 0                | 0                |
| 450 Vehicular Equipment               | 0                | 0                | 0                | 0                | 0                |
| 460 Operating Equipment               | 0                | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| 510 Interfund Transfers               | 0                | 0                | 12,000           | 0                | 12,000           |
| 520 Debt Service                      | 0                | 0                | 0                | 0                | 0                |
| 530 Other Non-Operating Expenses      | 0                | 0                | 0                | 0                | 0                |
| 540 Other                             | 0                | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>         | <b>0</b>         | <b>12,000</b>    | <b>0</b>         | <b>12,000</b>    |
| <b>TOTAL</b>                          | <b>1,444,216</b> | <b>1,077,790</b> | <b>1,100,190</b> | <b>1,127,850</b> | <b>1,164,380</b> |

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

FUND: 615 - SELF INSURANCE  
DEPARTMENT: 03 - FINANCE  
DIVISION: 03 - MANAGEMENT SERVICES  
SECTION: 04 - GROUP HEALTH

|                                       | 1988<br>ACTUAL   | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED  | 1990<br>REVISED  |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 110 Regular Salaries                  | 0                | 0                | 0                | 0                | 0                |
| 120 Special Salaries                  | 0                | 0                | 0                | 0                | 0                |
| 130 Overtime                          | 0                | 0                | 0                | 0                | 0                |
| 140 Employee Benefits                 | 0                | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| 210 Utilities                         | 0                | 0                | 0                | 0                | 0                |
| 220 Communications                    | 0                | 0                | 0                | 0                | 0                |
| 230 Transportation and Training       | 0                | 0                | 0                | 0                | 0                |
| 240 Insurance                         | 5,045,689        | 5,377,130        | 6,006,210        | 5,914,840        | 7,115,360        |
| 250 Professional Fees                 | 11,041           | 0                | 0                | 0                | 0                |
| 260 Data Processing                   | 0                | 0                | 0                | 0                | 0                |
| 270 Equipment Contractuals            | 0                | 0                | 0                | 0                | 0                |
| 280 Building and Grounds Contractuals | 0                | 0                | 0                | 0                | 0                |
| 290 Other Contractuals                | 55,052           | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>5,111,782</b> | <b>5,377,130</b> | <b>6,006,210</b> | <b>5,914,840</b> | <b>7,115,360</b> |
| 310 Office Supplies                   | 45               | 100              | 100              | 100              | 100              |
| 320 Clothing and Towels               | 0                | 0                | 0                | 0                | 0                |
| 330 Chemicals                         | 0                | 0                | 0                | 0                | 0                |
| 340 Equipment Parts                   | 0                | 0                | 0                | 0                | 0                |
| 350 Materials                         | 0                | 0                | 0                | 0                | 0                |
| 360 Equipment Supplies                | 0                | 0                | 0                | 0                | 0                |
| 370 Building Parts                    | 0                | 0                | 0                | 0                | 0                |
| 380 Non-Capitalizable Equipment       | 0                | 0                | 0                | 0                | 0                |
| 390 Other Commodities                 | 0                | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL COMMODITIES</b>           | <b>45</b>        | <b>100</b>       | <b>100</b>       | <b>100</b>       | <b>100</b>       |
| 410 Land                              | 0                | 0                | 0                | 0                | 0                |
| 420 Buildings                         | 0                | 0                | 0                | 0                | 0                |
| 430 Improvements                      | 0                | 0                | 0                | 0                | 0                |
| 440 Office Equipment                  | 0                | 0                | 0                | 0                | 0                |
| 450 Vehicular Equipment               | 0                | 0                | 0                | 0                | 0                |
| 460 Operating Equipment               | 0                | 0                | 0                | 0                | 0                |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| 510 Interfund Transfers               | 3,297            | 0                | 0                | 0                | 0                |
| 520 Debt Service                      | 0                | 0                | 0                | 0                | 0                |
| 530 Other Non-Operating Expenses      | 0                | 0                | 0                | 0                | 0                |
| 540 Other                             | 0                | 6,000            | 6,000            | 6,000            | 6,000            |
| <b>SUBTOTAL OTHER</b>                 | <b>3,297</b>     | <b>6,000</b>     | <b>6,000</b>     | <b>6,000</b>     | <b>6,000</b>     |
| <b>TOTAL</b>                          | <b>5,115,124</b> | <b>5,383,230</b> | <b>6,012,310</b> | <b>5,920,940</b> | <b>7,121,460</b> |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 615 - SELF INSURANCE  
DEPARTMENT: 03 - FINANCE  
DIVISION: 03 - MANAGEMENT SERVICES  
SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED  | 1989<br>REVISED  | 1990<br>ADOPTED | 1990<br>REVISED  |
|---------------------------------------|----------------|------------------|------------------|-----------------|------------------|
| 110 Regular Salaries                  | 16,062         | 47,850           | 51,320           | 48,540          | 52,370           |
| 120 Special Salaries                  | 0              | 0                | 0                | 0               | 0                |
| 130 Overtime                          | 0              | 0                | 0                | 0               | 0                |
| 140 Employee Benefits                 | 3,050          | 11,940           | 11,940           | 12,080          | 12,160           |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>19,111</b>  | <b>59,790</b>    | <b>63,260</b>    | <b>60,620</b>   | <b>64,530</b>    |
| 210 Utilities                         | 0              | 0                | 0                | 0               | 0                |
| 220 Communications                    | 0              | 430              | 490              | 430             | 410              |
| 230 Transportation and Training       | 100            | 1,000            | 1,000            | 1,000           | 1,000            |
| 240 Insurance                         | 626,240        | 628,080          | 845,980          | 628,080         | 845,980          |
| 250 Professional Fees                 | 0              | 0                | 0                | 0               | 0                |
| 260 Data Processing                   | 0              | 0                | 0                | 0               | 0                |
| 270 Equipment Contractuals            | 140            | 300              | 300              | 300             | 300              |
| 280 Building and Grounds Contractuals | 0              | 0                | 0                | 0               | 0                |
| 290 Other Contractuals                | 816            | 5,720            | 5,720            | 14,650          | 14,650           |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>627,296</b> | <b>635,530</b>   | <b>853,490</b>   | <b>644,460</b>  | <b>862,340</b>   |
| 310 Office Supplies                   | 871            | 2,270            | 2,210            | 2,270           | 2,210            |
| 320 Clothing and Towels               | 0              | 0                | 0                | 0               | 0                |
| 330 Chemicals                         | 0              | 0                | 0                | 0               | 0                |
| 340 Equipment Parts                   | 1,205          | 115,900          | 0                | 115,900         | 0                |
| 350 Materials                         | 0              | 0                | 0                | 0               | 0                |
| 360 Equipment Supplies                | 0              | 0                | 0                | 0               | 0                |
| 370 Building Parts                    | 72,507         | 103,000          | 0                | 103,000         | 0                |
| 380 Non-Capitalizable Equipment       | 0              | 0                | 0                | 0               | 0                |
| 390 Other Commodities                 | 5,863          | 0                | 103,000          | 0               | 103,000          |
| <b>SUBTOTAL COMMODITIES</b>           | <b>80,446</b>  | <b>221,170</b>   | <b>105,210</b>   | <b>221,170</b>  | <b>105,210</b>   |
| 410 Land                              | 0              | 0                | 0                | 0               | 0                |
| 420 Buildings                         | 0              | 0                | 0                | 0               | 0                |
| 430 Improvements                      | 0              | 0                | 0                | 0               | 0                |
| 440 Office Equipment                  | 0              | 0                | 0                | 0               | 0                |
| 450 Vehicular Equipment               | 0              | 0                | 0                | 0               | 0                |
| 460 Operating Equipment               | 0              | 0                | 0                | 0               | 0                |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>       | <b>0</b>         | <b>0</b>         | <b>0</b>        | <b>0</b>         |
| 510 Interfund Transfers               | 0              | 0                | 0                | 0               | 0                |
| 520 Debt Service                      | 0              | 0                | 0                | 0               | 0                |
| 530 Other Non-Operating Expenses      | 0              | 0                | 0                | 0               | 0                |
| 540 Other                             | 0              | 1,000,000        | 1,500            | 0               | 1,000,000        |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>1,000,000</b> | <b>1,500</b>     | <b>0</b>        | <b>1,000,000</b> |
| <b>TOTAL</b>                          | <b>726,853</b> | <b>1,916,490</b> | <b>1,023,460</b> | <b>926,250</b>  | <b>2,032,080</b> |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 615 - SELF INSURANCE  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 03 - MANAGEMENT SERVICES  
**SECTION:** 05 - GENERAL LIABILITY - RISK MANAGEMENT

The goal of the risk management function is to provide for efficient management and a reduction of risks to which the city and its employees are or may be exposed. This section also oversees the City's vehicle liability and building and contents insurance programs. The deductible portion of the buildings and contents insurance coverage is paid from the Self Insurance Fund. The deductible is \$100,000 per occurrence and \$200,000 aggregate.

| POSITION TITLE           | POSITIONS       |                 | 1990<br>EMPLOYMENT<br>RANGE | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>REVISED |
|--------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------|-----------------|
|                          | 1989<br>ADOPTED | 1989<br>REVISED |                             |                 |                 |                 |
| Risk Manager             | 1               | 1               | E-11                        | 38,020          | 41,640          | 41,640          |
| Subtotal                 | 1               | 1               |                             | 38,020          | 41,640          | 41,640          |
| ADD Secretary (1/2 CDBG) |                 |                 |                             | 9,680           | 9,680           | 10,730          |
| Year End Payroll Accrual |                 |                 |                             | 150             | 0               | 0               |
| <b>TOTAL</b>             |                 |                 |                             | <b>47,850</b>   | <b>51,320</b>   | <b>52,370</b>   |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 615 - SELF INSURANCE  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 03 - MANAGEMENT SERVICES  
**SECTION:** 06 - GROUP LIFE

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 0              | 0               | 0               | 0               | 0               |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 126,384        | 125,000         | 150,000         | 125,000         | 150,000         |
| 250 Professional Fees                 | 7,000          | 15,000          | 15,000          | 15,000          | 15,000          |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 0              | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 3,970          | 0               | 6,060           | 0               | 6,620           |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>137,354</b> | <b>140,000</b>  | <b>171,060</b>  | <b>140,000</b>  | <b>171,620</b>  |
| 310 Office Supplies                   | 194            | 750             | 750             | 750             | 750             |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 0              | 0               | 0               | 0               | 0               |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 0              | 0               | 0               | 0               | 0               |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL COMMODITIES</b>           | <b>194</b>     | <b>750</b>      | <b>750</b>      | <b>750</b>      | <b>750</b>      |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 0              | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 203,194        | 300,250         | 300,250         | 300,250         | 300,250         |
| 540 Other                             | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>203,194</b> | <b>300,250</b>  | <b>300,250</b>  | <b>300,250</b>  | <b>300,250</b>  |
| <b>TOTAL</b>                          | <b>340,742</b> | <b>441,000</b>  | <b>472,060</b>  | <b>441,000</b>  | <b>472,620</b>  |



**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 615 - SELF INSURANCE  
**DEPARTMENT:** 04 - LAW  
**DIVISION:** 10 - CITY'S ATTORNEY'S OFFICE  
**SECTION:** 02 - GENERAL LIABILITY - TORT MANAGEMENT

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 26,367         | 31,600          | 31,600          | 31,650          | 32,750          |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 5,680          | 6,580           | 6,580           | 6,580           | 6,820           |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>32,046</b>  | <b>38,180</b>   | <b>38,180</b>   | <b>38,230</b>   | <b>39,570</b>   |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 0              | 0               | 50              | 0               | 50              |
| 230 Transportation and Training       | 3,187          | 3,000           | 3,000           | 3,000           | 3,000           |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 105,493        | 50,000          | 100,000         | 50,000          | 100,000         |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 128            | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 297            | 20,750          | 20,750          | 28,240          | 23,080          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>109,105</b> | <b>73,750</b>   | <b>123,800</b>  | <b>81,240</b>   | <b>126,130</b>  |
| 310 Office Supplies                   | 32             | 630             | 580             | 630             | 580             |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 0              | 0               | 0               | 0               | 0               |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 0              | 0               | 0               | 0               | 0               |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL COMMODITIES</b>           | <b>32</b>      | <b>630</b>      | <b>580</b>      | <b>630</b>      | <b>580</b>      |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 0              | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 3,391          | 0               | 0               | 0               | 0               |
| 540 Other                             | 82,412         | 79,250          | 100,000         | 71,760          | 100,000         |
| <b>SUBTOTAL OTHER</b>                 | <b>85,803</b>  | <b>79,250</b>   | <b>100,000</b>  | <b>71,760</b>   | <b>100,000</b>  |
| <b>TOTAL</b>                          | <b>226,986</b> | <b>191,810</b>  | <b>262,560</b>  | <b>191,860</b>  | <b>266,280</b>  |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**MULTI-YEAR FUND OVERVIEW - TELECOMMUNICATIONS INTERNAL SERVICE FUND**

**FUND NO.: 620**

|   | 1988<br>ACTUAL    | 1989<br>ADOPTED   | 1989<br>REVISED   | 1990<br>ADOPTED  | 1990<br>REVISED   |
|---|-------------------|-------------------|-------------------|------------------|-------------------|
| <b>Operating revenues:</b>                    |                   |                   |                   |                  |                   |
| Sales and services                            | \$430,429         | \$390,619         | \$390,619         | \$396,000        | \$297,000         |
| <b>Total operating revenues</b>               | <b>\$430,429</b>  | <b>\$390,619</b>  | <b>\$390,619</b>  | <b>\$396,000</b> | <b>\$297,000</b>  |
| <b>Operating expenses:</b>                    |                   |                   |                   |                  |                   |
| Other expenses                                | \$241,170         | \$205,400         | \$205,400         | \$207,200        | \$203,100         |
| Depreciation and amortization                 | 102,658           | 98,770            | 98,770            | 98,770           | 120,770           |
| <b>Total operating expenses</b>               | <b>\$343,828</b>  | <b>\$304,170</b>  | <b>\$304,170</b>  | <b>\$305,970</b> | <b>\$323,870</b>  |
| <b>Operating Earnings(Loss)</b>               | <b>\$86,601</b>   | <b>\$86,449</b>   | <b>\$86,449</b>   | <b>\$90,030</b>  | <b>(\$26,870)</b> |
| <b>Non-operating Revenues(Expenses):</b>      |                   |                   |                   |                  |                   |
| Interest expense                              | (\$24,135)        | (\$10,790)        | (\$3,659)         | (\$3,659)        | \$0               |
| Gain(Loss) on sale of equipment               | 0                 | (150)             | (150)             | 0                | 0                 |
| <b>Total Non-operating Revenues(Expenses)</b> | <b>(\$24,135)</b> | <b>(\$10,940)</b> | <b>(\$3,809)</b>  | <b>(\$3,659)</b> | <b>\$0</b>        |
| <b>Net Earnings(Loss)</b>                     | <b>\$62,466</b>   | <b>\$75,509</b>   | <b>\$82,640</b>   | <b>\$86,371</b>  | <b>(\$26,870)</b> |
| <b>Sources of Working Capital:</b>            |                   |                   |                   |                  |                   |
| Net earnings(loss)                            | \$62,466          | \$75,509          | \$82,640          | \$86,371         | (\$26,870)        |
| Depreciation and amortization                 | 102,658           | 98,770            | 98,770            | 98,770           | 120,770           |
| Loss on sale of assets                        | 0                 | 150               | 150               | 0                | 0                 |
| <b>Total Sources of Working Capital</b>       | <b>\$165,124</b>  | <b>\$174,429</b>  | <b>\$181,560</b>  | <b>\$185,141</b> | <b>\$93,900</b>   |
| <b>Uses of Working Capital:</b>               |                   |                   |                   |                  |                   |
| Addition to plant and equipment, net          | \$6,516           | \$0               | \$110,000         | \$0              | \$0               |
| Decr. in capitalized lease obl., net          | 141,135           | 154,480           | 78,981            | 78,981           | 0                 |
| Encumbrances                                  | 0                 | 0                 | 7,329             | 0                | 0                 |
| Working Capital Reserve                       | 0                 | 0                 | 0                 | 0                | 125,000           |
| <b>Total Uses of Working Capital</b>          | <b>\$147,651</b>  | <b>\$154,480</b>  | <b>\$196,310</b>  | <b>\$78,981</b>  | <b>\$125,000</b>  |
| <b>Increase(Decrease) in Working Capital</b>  | <b>\$17,473</b>   | <b>\$19,949</b>   | <b>(\$14,750)</b> | <b>\$106,160</b> | <b>(\$31,100)</b> |
| <b>Beginning Working Capital</b>              | <b>45,101</b>     | <b>72,600</b>     | <b>62,574</b>     | <b>92,549</b>    | <b>47,824</b>     |
| <b>Ending Working Capital</b>                 | <b>\$62,574</b>   | <b>\$92,549</b>   | <b>\$47,824</b>   | <b>\$198,709</b> | <b>\$16,724</b>   |

## TELECOMMUNICATIONS

The Telecommunications internal service fund is responsible for providing a quality phone system to the City at the lowest possible cost. Telecommunications is an activity within the Department of Finance.

### Budget Highlights

The 1990 revised budget shows a decrease of \$194,940 (49%) from the 1989 revised budget.

- Additional circuit capacity for the telephone system was purchased in 1989 (\$110,000).
- The telecommunications system lease purchase agreement will be paid in 1989, resulting in a decrease of \$82,630 in the 1990 revised budget.
- Rental rates to user departments will be reduced in 1990.

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### Budget Summary

|                      | <u>1989<br/>Adopted</u>  | <u>1989<br/>Revised</u>  | <u>1990<br/>Adopted</u>  | <u>1990<br/>Revised</u>  |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Contractual Services | \$ 176,892               | \$ 205,400               | \$ 205,400               | \$ 203,100               |
| Commodities          | 145                      | 0                        | 0                        | 0                        |
| Capital Outlay       | 6,516                    | 0                        | 110,000                  | 0                        |
| Other                | 229,403                  | 165,270                  | 82,640                   | 0                        |
| <b>Total</b>         | <b><u>\$ 412,956</u></b> | <b><u>\$ 370,670</u></b> | <b><u>\$ 398,040</u></b> | <b><u>\$ 203,100</u></b> |

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**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

FUND: 620 - TELECOMMUNICATIONS  
DEPARTMENT: 03 - FINANCE  
DIVISION: 40 - PURCHASING  
SECTION: 02 - TELECOMMUNICATIONS

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 0              | 0               | 0               | 0               | 0               |
| SUBTOTAL PERSONAL SERVICES            | 0              | 0               | 0               | 0               | 0               |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 133,090        | 140,000         | 140,000         | 140,000         | 140,000         |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 0              | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 43,802         | 65,400          | 65,400          | 67,200          | 63,100          |
| SUBTOTAL CONTRACTUAL SERVICES         | 176,892        | 205,400         | 205,400         | 207,200         | 203,100         |
| 310 Office Supplies                   | 109            | 0               | 0               | 0               | 0               |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 36             | 0               | 0               | 0               | 0               |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 0              | 0               | 0               | 0               | 0               |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 0               | 0               | 0               | 0               |
| SUBTOTAL COMMODITIES                  | 145            | 0               | 0               | 0               | 0               |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 110,000         | 0               | 0               |
| 440 Office Equipment                  | 6,516          | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 0               | 0               | 0               | 0               |
| SUBTOTAL CAPITAL OUTLAY               | 6,516          | 0               | 110,000         | 0               | 0               |
| 510 Interfund Transfers               | 58,330         | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 165,270        | 165,270         | 82,640          | 82,640          | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 0               |
| 540 Other                             | 5,803          | 0               | 0               | 0               | 0               |
| SUBTOTAL OTHER                        | 229,403        | 165,270         | 82,640          | 82,640          | 0               |
| TOTAL                                 | 412,956        | 370,670         | 398,040         | 289,840         | 203,100         |

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

**MULTI-YEAR FUND OVERVIEW - STATIONERY STORES INTERNAL SERVICE FUND**

**FUND NO.: 625**

|   | 1988<br>ACTUAL    | 1989<br>ADOPTED  | 1989<br>REVISED   | 1990<br>ADOPTED  | 1990<br>REVISED   |
|---|-------------------|------------------|-------------------|------------------|-------------------|
| <b>Operating revenues:</b>                    |                   |                  |                   |                  |                   |
| Sales and service                             | \$698,970         | \$536,000        | \$536,000         | \$554,000        | \$554,000         |
| <b>Total operating revenues</b>               | <b>\$698,970</b>  | <b>\$536,000</b> | <b>\$536,000</b>  | <b>\$554,000</b> | <b>\$554,000</b>  |
| <b>Operating expenses:</b>                    |                   |                  |                   |                  |                   |
| Personal services                             | \$197,680         | \$208,170        | \$207,540         | \$209,580        | \$219,340         |
| Other expenses                                | 478,520           | 259,470          | 260,860           | 266,900          | 267,920           |
| Depreciation and amortization                 | 19,610            | 38,520           | 38,520            | 38,520           | 38,520            |
| Contingent expenses                           | 0                 | 0                | 0                 | 0                | 100,000           |
| <b>Total operating expenses</b>               | <b>\$695,810</b>  | <b>\$506,160</b> | <b>\$506,920</b>  | <b>\$515,000</b> | <b>\$625,780</b>  |
| <b>Operating Earnings(Loss)</b>               | <b>\$3,160</b>    | <b>\$29,840</b>  | <b>\$29,080</b>   | <b>\$39,000</b>  | <b>(\$71,780)</b> |
| <b>Non-operating Revenues(Expenses):</b>      |                   |                  |                   |                  |                   |
| Transfers to other funds                      | (\$59,280)        | \$0              | \$0               | \$0              | \$0               |
| Gain(Loss) on sale of equipment               | 0                 | (400)            | (400)             | 0                | 0                 |
| <b>Total Non-operating Revenues(Expenses)</b> | <b>(\$59,280)</b> | <b>(\$400)</b>   | <b>(\$400)</b>    | <b>\$0</b>       | <b>\$0</b>        |
| <b>Net Earnings(Loss)</b>                     | <b>(\$56,120)</b> | <b>\$29,440</b>  | <b>\$28,680</b>   | <b>\$39,000</b>  | <b>(\$71,780)</b> |
| <b>Sources of Working Capital:</b>            |                   |                  |                   |                  |                   |
| Net earnings(loss)                            | (\$56,120)        | \$29,440         | \$28,680          | \$39,000         | (\$71,780)        |
| Depreciation and amortization                 | 19,610            | 38,520           | 38,520            | 38,520           | 38,520            |
| Increase(decrease) in accrued vac.            | 0                 | 125              | 0                 | 125              | 0                 |
| Loss on sale of assets                        | 0                 | 400              | 0                 | 0                | 0                 |
| <b>Total Sources of Working Capital</b>       | <b>(\$36,510)</b> | <b>\$68,485</b>  | <b>\$67,200</b>   | <b>\$77,645</b>  | <b>(\$33,260)</b> |
| <b>Uses of Working Capital:</b>               |                   |                  |                   |                  |                   |
| Addition to plant and equipment, net          | \$20,963          | \$0              | \$0               | \$0              | \$0               |
| Encumbrances                                  | 0                 | 0                | 43,388            | 0                | 0                 |
| Inventory                                     | 0                 | 0                | 54,775            | 0                | 0                 |
| Working Capital Reserve                       | 0                 | 0                | 0                 | 0                | 0                 |
| <b>Total Uses of Working Capital</b>          | <b>\$20,963</b>   | <b>\$0</b>       | <b>\$98,163</b>   | <b>\$0</b>       | <b>\$0</b>        |
| <b>Increase(Decrease) in Working Capital</b>  | <b>(\$57,473)</b> | <b>\$68,485</b>  | <b>(\$30,963)</b> | <b>\$77,645</b>  | <b>(\$33,260)</b> |
| <b>Beginning Working Capital</b>              | <b>387,319</b>    | <b>223,924</b>   | <b>329,846</b>    | <b>292,409</b>   | <b>298,883</b>    |
| <b>Ending Working Capital</b>                 | <b>\$329,846</b>  | <b>\$292,409</b> | <b>\$298,883</b>  | <b>\$370,054</b> | <b>\$265,623</b>  |

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### STATIONERY STORES SUMMARY

The Stationery Stores internal service fund is responsible for all print shop binding work, City copy machines, micrographics, facsimile service, handling of all Stationery Store items, and processing of all outgoing mail. Stationery Stores is an activity within the Department of Finance.

#### Budget Highlights

The 1990 revised budget is increased \$118,860 (25.4%) over the 1989 revised budget.

- Expenditures for operations have been stabilized and reflect only minimal adjustments in supplies/materials costs.
- Expanded effort in microfilming City records is planned with an expenditure of \$100,000 in 1990.

#### Budget Summary

|                      | <u>1989<br/>Adopted</u>  | <u>1989<br/>Revised</u>  | <u>1990<br/>Adopted</u>  | <u>1990<br/>Revised</u>  |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personal Services    | \$ 208,170               | \$ 207,540               | \$ 209,580               | \$ 219,340               |
| Contractual Services | 158,890                  | 158,880                  | 166,550                  | 166,170                  |
| Commodities          | 100,580                  | 101,980                  | 100,350                  | 101,750                  |
| Capital Outlay       | 0                        | 0                        | 0                        | 0                        |
| Other                | 0                        | 0                        | 0                        | 100,000                  |
| <b>Total</b>         | <b><u>\$ 467,640</u></b> | <b><u>\$ 468,400</u></b> | <b><u>\$ 476,480</u></b> | <b><u>\$ 587,260</u></b> |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND: 625 - STATIONERY STORES**  
**DEPARTMENT: 03 - FINANCE**

**COMBINED DETAIL SUMMARY**

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 156,064        | 165,210         | 164,580         | 166,370         | 171,460         |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 41,616         | 42,960          | 42,960          | 43,210          | 47,880          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>197,680</b> | <b>208,170</b>  | <b>207,540</b>  | <b>209,580</b>  | <b>219,340</b>  |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 1,583          | 1,610           | 1,600           | 1,610           | 1,230           |
| 230 Transportation and Training       | 20             | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 240            | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 59,871         | 120,000         | 120,000         | 120,000         | 120,000         |
| 280 Building and Grounds Contractuals | 228            | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 21,485         | 37,280          | 37,280          | 44,940          | 44,940          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>83,426</b>  | <b>158,890</b>  | <b>158,880</b>  | <b>166,550</b>  | <b>166,170</b>  |
| 310 Office Supplies                   | 25,642         | 3,270           | 3,270           | 3,270           | 3,270           |
| 320 Clothing and Towels               | 68             | 70              | 70              | 70              | 70              |
| 330 Chemicals                         | 0              | 0               | 2,500           | 0               | 2,500           |
| 340 Equipment Parts                   | 6,522          | 7,350           | 11,980          | 11,750          | 11,750          |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 64,329         | 85,200          | 84,100          | 85,200          | 84,100          |
| 370 Building Parts                    | 0              | 4,630           | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 19             | 60              | 60              | 60              | 60              |
| <b>SUBTOTAL COMMODITIES</b>           | <b>96,580</b>  | <b>100,580</b>  | <b>101,980</b>  | <b>100,350</b>  | <b>101,750</b>  |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 14,363         | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 6,600          | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>20,963</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 59,280         | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 100,000         |
| 540 Other                             | 298,514        | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>357,794</b> | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>100,000</b>  |
| <b>TOTAL</b>                          | <b>756,443</b> | <b>467,640</b>  | <b>468,400</b>  | <b>476,480</b>  | <b>587,260</b>  |



**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 03 - MANAGEMENT SERVICES  
**SECTION:** 01 - PURCHASING  
**ACTIVITY:** 03 - PURCHASING SERVICES

These activities are administered by the Purchasing Division of the Department of Finance as financially self-sustaining operations. The goal of these activities is to promptly provide all departments with office supplies, duplicating services, mailroom service, photocopying and microfilming services at the most economical cost possible. These activities are also responsible for accurately billing individual divisions for appropriate telephone services, photocopying machine usage, and for producing employee photo identification cards.

| POSITION TITLE                  | POSITIONS       |                 | 1990<br>REVISED | 1990<br>EMPLOYMENT<br>RANGE | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>REVISED |
|---------------------------------|-----------------|-----------------|-----------------|-----------------------------|-----------------|-----------------|-----------------|
|                                 | 1989<br>ADOPTED | 1989<br>REVISED |                 |                             |                 |                 |                 |
| Micrographics Supervisor        | 1               | 1               | 1               | 625                         | 28,640          | 28,640          | 29,680          |
| Administrative Aide III         | 1               | 1               | 1               | 625                         | 28,640          | 28,640          | 29,680          |
| Print Shop Supervisor           | 1               | 1               | 1               | 624                         | 27,100          | 27,100          | 28,260          |
| Printing Press Operator II      | 1               | 1               | 1               | 620                         | 22,560          | 22,560          | 23,380          |
| Printing Press Operator I       | 1               | 1               | 1               | 619                         | 21,230          | 21,230          | 22,330          |
| Clerk II                        | 1               | 1               | 1               | 615                         | 18,020          | 18,020          | 18,670          |
| Typist Clerk                    | 1               | 1               | 1               | 614                         | 17,190          | 17,190          | 17,880          |
| <b>Subtotal</b>                 | <b>7</b>        | <b>7</b>        | <b>7</b>        |                             | <b>163,380</b>  | <b>163,380</b>  | <b>169,880</b>  |
| <b>ADD: Longevity</b>           |                 |                 |                 |                             | <b>1,200</b>    | <b>1,200</b>    | <b>1,580</b>    |
| <b>Year End Payroll Accrual</b> |                 |                 |                 |                             | <b>630</b>      | <b>0</b>        | <b>0</b>        |
| <b>TOTAL</b>                    |                 |                 |                 |                             | <b>165,210</b>  | <b>164,580</b>  | <b>171,460</b>  |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND: 625 - STATIONERY STORES**  
**DEPARTMENT: 03 - FINANCE**  
**DIVISION: 03 - MANAGEMENT SERVICES**  
**ACTIVITY: 03 - PURCHASING SERVICES**  
**SUBACTIVITY: 01 - STORES**

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 43,820         | 47,340          | 47,130          | 47,410          | 48,830          |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 10,218         | 12,890          | 12,890          | 12,960          | 14,290          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>54,038</b>  | <b>60,230</b>   | <b>60,020</b>   | <b>60,370</b>   | <b>63,120</b>   |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 630            | 684             | 680             | 684             | 530             |
| 230 Transportation and Training       | 20             | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 240            | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 102            | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 228            | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 9,034          | 17,260          | 17,260          | 24,920          | 24,920          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>10,254</b>  | <b>17,944</b>   | <b>17,940</b>   | <b>25,604</b>   | <b>25,450</b>   |
| 310 Office Supplies                   | 14,926         | 2,920           | 2,920           | 2,920           | 2,920           |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 183            | 1,500           | 1,500           | 1,500           | 1,500           |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 0              | 0               | 0               | 0               | 0               |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL COMMODITIES</b>           | <b>15,109</b>  | <b>4,420</b>    | <b>4,420</b>    | <b>4,420</b>    | <b>4,420</b>    |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 390            | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>390</b>     | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 59,280         | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 0               |
| 540 Other                             | 298,514        | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>357,794</b> | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| <b>TOTAL</b>                          | <b>437,585</b> | <b>82,594</b>   | <b>82,380</b>   | <b>90,394</b>   | <b>92,990</b>   |

**CITY OF WICHITA 1989 / 90 ADOPTED BUDGET**

FUND: 625 - STATIONERY STORES  
DEPARTMENT: 03 - FINANCE  
DIVISION: 03 - MANAGEMENT SERVICES  
ACTIVITY: 03 - PURCHASING SERVICES  
SUBACTIVITY: 02 - PRINT SHOP

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 69,287         | 71,440          | 71,230          | 72,240          | 74,510          |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 19,621         | 18,050          | 18,050          | 18,160          | 20,190          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>88,907</b>  | <b>89,490</b>   | <b>89,280</b>   | <b>90,400</b>   | <b>94,700</b>   |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 317            | 302             | 300             | 302             | 230             |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 1,152          | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 12,380         | 19,200          | 19,200          | 19,200          | 19,200          |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>13,850</b>  | <b>19,502</b>   | <b>19,500</b>   | <b>19,502</b>   | <b>19,430</b>   |
| 310 Office Supplies                   | 9,967          | 50              | 50              | 50              | 50              |
| 320 Clothing and Towels               | 68             | 70              | 70              | 70              | 70              |
| 330 Chemicals                         | 0              | 0               | 2,500           | 0               | 2,500           |
| 340 Equipment Parts                   | 6,339          | 5,850           | 5,850           | 5,850           | 5,850           |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 49,494         | 56,500          | 54,000          | 56,500          | 54,000          |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 30              | 30              | 30              | 30              |
| <b>SUBTOTAL COMMODITIES</b>           | <b>65,868</b>  | <b>62,500</b>   | <b>62,500</b>   | <b>62,500</b>   | <b>62,500</b>   |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 0              | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 6,600          | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>6,600</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 0               |
| 540 Other                             | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| <b>TOTAL</b>                          | <b>175,225</b> | <b>171,492</b>  | <b>171,280</b>  | <b>172,402</b>  | <b>176,630</b>  |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND: 625 - STATIONERY STORES**  
**DEPARTMENT: 03 - FINANCE**  
**DIVISION: 03 - MANAGEMENT SERVICES**  
**ACTIVITY: 03 - PURCHASING SERVICES**  
**SUBACTIVITY: 03 - MICROGRAPHICS**

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 42,958         | 46,430          | 46,220          | 46,720          | 48,120          |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 11,777         | 12,020          | 12,020          | 12,090          | 13,400          |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>54,735</b>  | <b>58,450</b>   | <b>58,240</b>   | <b>58,810</b>   | <b>61,520</b>   |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 636            | 624             | 620             | 624             | 470             |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 0              | 0               | 0               | 0               | 0               |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 70             | 820             | 820             | 820             | 820             |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>706</b>     | <b>1,444</b>    | <b>1,440</b>    | <b>1,444</b>    | <b>1,290</b>    |
| 310 Office Supplies                   | 749            | 300             | 300             | 300             | 300             |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 0              | 0               | 4,630           | 4,400           | 4,400           |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 2,548          | 7,700           | 7,700           | 7,700           | 7,700           |
| 370 Building Parts                    | 0              | 4,630           | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 19             | 30              | 30              | 30              | 30              |
| <b>SUBTOTAL COMMODITIES</b>           | <b>3,316</b>   | <b>12,660</b>   | <b>12,660</b>   | <b>12,430</b>   | <b>12,430</b>   |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 13,973         | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>13,973</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 100,000         |
| 540 Other                             | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>100,000</b>  |
| <b>TOTAL</b>                          | <b>72,730</b>  | <b>72,554</b>   | <b>72,340</b>   | <b>72,684</b>   | <b>175,240</b>  |

**CITY OF WICHITA 1989/90 ADOPTED BUDGET**

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 03 - MANAGEMENT SERVICES  
**ACTIVITY:** 03 - PURCHASING SERVICES  
**SUBACTIVITY:** 04 - COPIERS

|                                       | 1988<br>ACTUAL | 1989<br>ADOPTED | 1989<br>REVISED | 1990<br>ADOPTED | 1990<br>REVISED |
|---------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| 110 Regular Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 120 Special Salaries                  | 0              | 0               | 0               | 0               | 0               |
| 130 Overtime                          | 0              | 0               | 0               | 0               | 0               |
| 140 Employee Benefits                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL PERSONAL SERVICES</b>     | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 210 Utilities                         | 0              | 0               | 0               | 0               | 0               |
| 220 Communications                    | 0              | 0               | 0               | 0               | 0               |
| 230 Transportation and Training       | 0              | 0               | 0               | 0               | 0               |
| 240 Insurance                         | 0              | 0               | 0               | 0               | 0               |
| 250 Professional Fees                 | 0              | 0               | 0               | 0               | 0               |
| 260 Data Processing                   | 0              | 0               | 0               | 0               | 0               |
| 270 Equipment Contractuals            | 58,617         | 120,000         | 120,000         | 120,000         | 120,000         |
| 280 Building and Grounds Contractuals | 0              | 0               | 0               | 0               | 0               |
| 290 Other Contractuals                | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CONTRACTUAL SERVICES</b>  | <b>58,617</b>  | <b>120,000</b>  | <b>120,000</b>  | <b>120,000</b>  | <b>120,000</b>  |
| 310 Office Supplies                   | 0              | 0               | 0               | 0               | 0               |
| 320 Clothing and Towels               | 0              | 0               | 0               | 0               | 0               |
| 330 Chemicals                         | 0              | 0               | 0               | 0               | 0               |
| 340 Equipment Parts                   | 0              | 0               | 0               | 0               | 0               |
| 350 Materials                         | 0              | 0               | 0               | 0               | 0               |
| 360 Equipment Supplies                | 12,287         | 21,000          | 22,400          | 21,000          | 22,400          |
| 370 Building Parts                    | 0              | 0               | 0               | 0               | 0               |
| 380 Non-Capitalizable Equipment       | 0              | 0               | 0               | 0               | 0               |
| 390 Other Commodities                 | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL COMMODITIES</b>           | <b>12,287</b>  | <b>21,000</b>   | <b>22,400</b>   | <b>21,000</b>   | <b>22,400</b>   |
| 410 Land                              | 0              | 0               | 0               | 0               | 0               |
| 420 Buildings                         | 0              | 0               | 0               | 0               | 0               |
| 430 Improvements                      | 0              | 0               | 0               | 0               | 0               |
| 440 Office Equipment                  | 0              | 0               | 0               | 0               | 0               |
| 450 Vehicular Equipment               | 0              | 0               | 0               | 0               | 0               |
| 460 Operating Equipment               | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL CAPITAL OUTLAY</b>        | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| 510 Interfund Transfers               | 0              | 0               | 0               | 0               | 0               |
| 520 Debt Service                      | 0              | 0               | 0               | 0               | 0               |
| 530 Other Non-Operating Expenses      | 0              | 0               | 0               | 0               | 0               |
| 540 Other                             | 0              | 0               | 0               | 0               | 0               |
| <b>SUBTOTAL OTHER</b>                 | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>        | <b>0</b>        |
| <b>TOTAL</b>                          | <b>70,904</b>  | <b>141,000</b>  | <b>142,400</b>  | <b>141,000</b>  | <b>142,400</b>  |

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